

Freedom of Information Request

Reference Number: EPUT.FOI.18.552
Date Received: 08 May 2018

***Note to Applicant:** As of 1 April 2017, North Essex Partnership University NHS Foundation Trust (NEP) and South Essex Partnership University NHS Foundation Trust (SEPT) merged to form one new organisation known as Essex Partnership University NHS Foundation Trust (EPUT).

Information Requested:

- How does the organisation record and report absence? Please list all software, systems and/or services used for absence management. Providing the information split by the following staffing groups

Please provide the above information in the below table. I have included four spaces across the staffing groups. If the organisation utilises more than four systems please add rows to detail all software, systems and/or services.

Staffing Group	Absence Management Software, Systems and/or Services	Other Notes: ie. is this specific to a speciality?
Nursing & HCA	1. ESR	Trust wide reporting
	2. Allocate	Departmental use – only areas live on rostering systems
Medical & Dental	1. ESR	Trust wide reporting
	2. Payroll Systems	For reporting sickness
Non-Medical Non-Clinical	1. ESR	Trust wide reporting
	2. Allocate	Departmental use only areas live on rostering systems

Examples of systems/software include:

- Rostering providers (ie. Allocate, SMART, Rotamap, Software Enterprises etc)
- NHS Electronic Staff Record (ESR)
- Enterprise Resource Planning (ERP) (ie. SAP, Oracle)
- Absence Management Tools (ie. Empactis, Firstcare)