

Freedom of Information Request

Reference Number: [Ref EPUT.FOI.18.747](#)
Date Received: [Date 10/09/18](#)

***Note to Applicant:** As of 1 April 2017, North Essex Partnership University NHS Foundation Trust (NEP) and South Essex Partnership University NHS Foundation Trust (SEPT) merged to form one new organisation known as Essex Partnership University NHS Foundation Trust (EPUT).

Information Requested:

Could you please supply me with the information that is outlined in the attached document on Disclosure and Barring Service check charges in your organisation. Please note that employers/trusts in Scotland and Northern Ireland need only complete questions 1 and 2.

[Please see attached PDF for the Trust's response.](#)

FOI - DBS Checks

Instructions on completion of proforma: please put an X in the box that corresponds to your answer. W state the amount

Questions for trusts/employers in all nations

Question 1	Yes	No
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For new starters or staff who have had a significant change of role and need a new DBS check, do you (the employer) pay for the DBS check

x

Supplementary to question 1	Yes, in full	Yes, partially (please state the amount)	No
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If you answered 'no' do you reimburse staff for this payment

x

Question 2	Yes	No
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Do you, as an employer have a policy on DBS charges for staff?

x

Supplementary to question 2	Yes	No
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If you answered yes, was the policy consulted on with staff side

x

Question on the Update service - for employers/trusts in England and Wales only

Question 3	Yes	No
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Do you ask staff to use the update service

x

Supplementary to question 3	Yes, in full	Yes, partially (please state the amount)	No
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If you answered 'yes' do you reimburse staff for this payment

here your answer is 'yes, partially' please also

