

MISSING TOOLS

- If a tool is believed to be missing from the Therapy Department a personal search must be carried out on all patients prior to them leaving the building to return to their wards. If there is a metal content to the tool, hand held metal detectors should be used to enhance the effectiveness of the search and help to ensure that the missing item does not leave the building.
- Failure to recover the missing item will necessitate patients employed in the area being returned to their wards under separate escort to patients from other work areas. Ward staff will be responsible for conducting removed clothing searches if this is felt necessary to preclude possession of the article by their patients.