

Freedom of Information Request

Reference Number: [EPUT.FOI.19.1084](#)
Date Received: [22nd May 2019](#)

Information Requested:

I am writing to you to make a request under the Freedom of Information Act 2000 to request the following information from your Trust regarding Car parking Management:

1. Number of Car Parking Spaces across your Trust, broken down by:
 - a. General or Staff bays
 - b. Patient and Visitor bays
 - c. Designated Disabled (blue badge) bays
 - d. Other (such as drop-off or on-call – if not counted elsewhere)
 - e. Total number of parking spaces

This data is only required at Trust level, please do not break down to site level

2. Does the trust apply any eligibility criteria to the allocation of staff permits?
 - a. And if so what is it?
3. What staff parking charging structure does your Trust apply?
4. Do you have ANPR coverage in any of your car parks?
5. Does your Trust grant any relaxation of parking rules (e.g. staff permitted to park in patient bays out of hour hours)
 - a. If so, what rules do you apply to them?
6. How many staff do you employ?
 - a. Figure for total staff (including part timers)
 - b. Figure for WTE total.
7. What rationale/logic does your Trust apply to ERIC* question S09_06: Average fee charged per hour for staff parking?
 - a. We would like to know the formula used for this specific calculation, including the sums used to come to your final sum.

Please provide the information in the form of completing the attached excel spreadsheet, completing those cells in yellow.

[Please find attached completed excel spreadsheet](#)

Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link <https://eput.nhs.uk/>

Car Parking spaces					Does your Trust apply any criteria to the issuing of Staff Permits?	What staff parking charges do you apply at your sites?	Do you have ANPR coverage at any of your car parks?	Does your Trust ever grant a relaxation of parking, such as non-peak hours e.g. night time?	How many staff does your Trust employ?	Estates Return Information Collection (ERIC) asks each Trust what their average fee charged per hour. What methodology/logic does your Trust apply to the ERIC question 509_06 Average fee charged per hour for staff parking?							
Staff	Patient/ Visitor	Disabled	Other	Total	Yes/No	Yes	Yes	No	Partial	N/A	Yes/No	No	Total Staff	WTE			
1080	1993	167	0	3240			The Trust does not charge staff for parking at its sites							4269.41	The Trust does not charge staff parking on its sites		
If so, please supply the details of this criteria and any scoring system that it accompanies. (freetext).											If so, please type details of times/restrictions below. (freetext).						
Static staffing and community based nurses meet the criteria of staffing permits. Trust does not hold any policy or procedures at present.					The												
Notes	Please only include Trust figures, no need to break down to site level.				This is criteria that allows/limits a permit to be issued, such as travel time, job role etc. Please include as much detail as possible, and supply any policy or procedural document laying out your criteria.		Please list the different charges and who these apply to. E.g. Charged according to salary <£21,000 - £10 P/M £21,001 - £40,000 - £15 P/M >£40,001 - £20 P/M				Please select only one of the above and type in a capital 'P', which we create a tick (✓)				Total includes all staff on ESR and does not include temporary or contracted staff. WTE is likely to be a different figure to the total number of individual staff.		e.g. Average working days per month 21. Average fee per month is £15 (£10+£15+£20 £45 / 3 £15 (monthly fee) / 21 (average work days P/M) £0.71 (P/D) £0.71 / 12 (hours (ERIC suggestion)) £0.06 P/H Or Standard fee (for all staff) is £18 P/M £18 / 20 (average working days P/M) £0.86 £0.86 / 9 hours (average time on site for a 7.5 working day) £0.10 P/H

Please complete all boxes in Yellow as per the individual question numbers.
Please supply any supporting documents which may provide further clarity (such as policy documents).
The collated results will be published on the NHSE/NHS Estates and Facilities Collaboration Hub.
For any clarity questions, please contact ronald.gregory@nhs.net