

# Freedom of Information Request

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Reference Number: [EPUT.FOI.19.1089](#)

Date Received: [28 May 2019](#)

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## Information Requested:

The information I require is to do with the organisation's CCTV maintenance and support contract.

Please can you send me the information stated below:

1. Supplier of the contract for CCTV maintenance and support  
[N/A](#)
2. How much the Organisation spend annually with the supplier? (if multiple suppliers please list the annual spend for each)  
[N/A](#)
3. What is the renewal date of this contract?  
[N/A](#)
4. What is the duration of the contract?  
[N/A](#)
5. What is the review date of this contract? If possible the likely outcome of this review  
[N/A](#)
6. The primary brand of the CCTV equipment. I don't require the model just the brand. If there is various brands could you please list?  
[The Trust uses Inspire; Nexus and Dahua](#)
7. What is the total number of cameras in use/under this contract?  
[Total 247](#)
8. The description of the services provided under this contract. Please state if this contract includes more than just CCTV services.  
[N/A](#)
9. Contact details of the employee responsible for the contract between the supplier and the organisation. Can you please provide me with their full contact details

If there is no CCTV maintenance contract in place

- a. What is the brand of CCTV cameras in use? if there is variety could you please send me a list? I do not need the serial number or model just the brand.  
[The Trust uses Inspire; Nexus and Dahua](#)

- b. How much is the average annual spend on the in-house maintenance?  
The approximate annual spend on annual in house maintenance is £22,200
- c. How many cameras are in use?  
Total 247
- d. Is there a plan to review this at any point, if so what would the date be?  
The department review all Purchase orders between January and March for implementation in the new financial year.
- e. Who is in charge of overseeing the in-house maintenance?  
Overall process is managed by Physical Compliance Manager who is responsible to Compliance Manager.

If there is no maintenance contract or in-house maintenance in place, is there an ad-hoc agreement?

If yes,

1. Who is the supplier? Is this varies could you please list?  
Minerva Fire Security(South and West Essex) and Homeview (North Essex)
2. What is the brand of CCTV cameras in use? if there is variety could you please send me a list? I do not need the serial number or model just the brand.  
The Trust uses Inspire; Nexus and Dahua
3. How many cameras are in use?  
Total 247
4. How much is the average annual spend on the ad-hoc agreement?  
Approximately £40k per annum
5. What is the date it is to be reviewed?  
Date to be reviewed every April.

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**Response:**

The Trust's CCTV provisions are currently provided by two individual contractors in dedicated localities (North, South and West) outside of a formal contract with Purchase Orders raised to undertake works.

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**Publication Scheme:**

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link <https://eput.nhs.uk/publication-documents/>