

Freedom of Information Request

Reference Number: EPUT.FOI.19.1299
Date Received: 29 October 2019

Information Requested:

1. What is the size of your informatics team (FTE)?
 - a. How many (or what %) of the informatics team are dedicated to workforce/HR reporting (FTE)?**By informatics, I would be referring to those within the IT team that would be analysing insights for reporting outputs - business analyst type roles. There may be a specific team dedicated to workforce or employee reporting*

EPUT has a Performance and Information Team and a separate Workforce Team both of which are involved in the analysing of workforce reporting.

The Performance and Information Team consists of 22.6 WTE of this 0.7 FTE is dedicated to workforce reporting (3%)

EPUT also has a workforce team which includes 2 FTE workforce informatics - 70% of the team is dedicated to workforce reporting

2. Of the workforce/employee reporting, what is the estimated time split between standard and non-standard (custom) reporting. *(examples of standard reports could include the weekly and monthly agency returns to NHS improvement and HR reporting inputs to the monthly board reports)*

For Performance and information team 60% of workforce reporting time is spent on standard reporting whilst 40% is spent on non-standard by the informatics team.

For the Workforce team 50% of workforce reporting time is spent on standard reporting.

3. Does the trust use an analytics platform or a business intelligence (BI) reporting tool to support their organisational **workforce/HR** reporting requirements - excluding ESR? If so, can you please answer the below:
 - a. Name of the platform/reporting tool used (i.e, Qlik, Tableau, Spotfire, Microsoft)
 - b. Annual cost for 18/19:
 - c. Contract start and end date:

No, workforce analysis is done via ESR extraction into Excel. SPC process is used for most analysis and SSRS Dashboards are in development.

Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link <https://eput.nhs.uk>