Dear

Approved Mental Health Professional (AMHP) Approval

I am writing to inform you that following the Approval or Re-approval Panel on xxxxxxxxxxxxxx you have been approved and authorised to function as an AMHP on behalf of the LA for five years under the (Mental Health (Approved Mental Health Professionals) (Approval) (England) Regulations 2008).

Your approval is subject to the conditions set out under 5a of the AMHP Regulations 2008:

(a) in each year that the AMHP is approved, the AMHP shall complete at least 18 hours of training agreed with the approving LSSA as being relevant to their role as an AMHP;
(b) the AMHP shall undertake to notify the approving LSSA in writing as soon as reasonably practicable if they agree to act as an AMHP on behalf of another LSSA, and when such agreement ends;
(c) the AMHP shall undertake to cease to act as an AMHP and to notify the approving LSSA immediately if they are suspended from any of the registers or listings referred to in the professional competencies, or if any such suspension ends, and
(d) the AMHP shall undertake to cease to act as an AMHP and to notify the approving LSSA immediately if they no longer meet at least one of the professional requirements.
Approval period and Approval year

In relation to 5a your approval period runs from 28 November 2016 to 27 November 2021, and your approval year in relation to AMHP CPD Training is outlined in the below in Table 1

Table 1 – AMHP CPD Training per Approval Year

<table>
<thead>
<tr>
<th>Approval year period</th>
<th>From</th>
<th>To</th>
<th>AMHP CPD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>28 November 2016</td>
<td>27 November 2017</td>
<td>18 hours</td>
</tr>
<tr>
<td>Year 2</td>
<td>28 November 2017</td>
<td>27 November 2018</td>
<td>18 hours</td>
</tr>
<tr>
<td>Year 3</td>
<td>28 November 2018</td>
<td>27 November 2019</td>
<td>18 hours</td>
</tr>
<tr>
<td>Year 4</td>
<td>28 November 2019</td>
<td>27 November 2020</td>
<td>18 hours</td>
</tr>
<tr>
<td>Year 5</td>
<td>28 November 2020</td>
<td>27 November 2021</td>
<td>18 hours</td>
</tr>
</tbody>
</table>

To remain approved you must undertake 18 hours AMHP CPD in each approval year outlined above, you must provide a summary of this to the LA in each approval year and you must provide further details upon request, see below for further information.

Ending of approval prior to end of approval period

Under Regulation 7 of the AMHP Regulations 2008, the LA will end an AMHP’s approval prior to the end of their approval period immediately upon becoming aware that the AMHP

(i) Is no longer a person who meets at least one of the professional requirements;
(ii) Is in breach of any of the conditions set out in regulation 5, (above) or
(iii) Has been approved to act as an AMHP by another LSSA.

When an approval ends, the LA will notify the AMHP in writing that their approval has ended and give reasons for ending the approval: and notify any LSSA for whom it knows the AMHP has agreed (authorised) to act as an AMHP.

AMHPs leaving a LSSA during their approval period

If you leave EPUT/ECC your continued approval with the LA will be subject to you continuing to meet the conditions set out in 5 of the AMHP Regulations, (above).

a) The LA will require that you update the EPUT/ECC AMHP Lead by no later than the last day of each of your approval year that you have completed at least 18 hours of training together with a summary of that training which must satisfy the LA as being relevant to your role as an AMHP (See Table 1).

b) You must also notify the LA in writing as soon as reasonably practicable if you agree to act as an AMHP (authorised) on behalf of another LSSA, and when such agreement ends.

c) You must notify the LA immediately if you are suspended from your professional registration and/or no longer meet at least one of the professional requirements.

d) You must notify the LA immediately if you become approved by another Local Social Services Authority.
However as set out under 7(2)(b) of the AMHP Regulations, on leaving the LAI you can make a request in writing to the EPUT/ECC AMHP Lead that you want to end your approval with the LA and you will receive a letter informing your approval has ended.

**Support for Newly Qualified AMHPs**

**Supervised MHA Assessments**

At the outcome of the approval panel we discussed a pathway of support to help you develop as a newly qualified AMHP and it was agreed that for the first month (four AMHP Rota duty days) you will take the lead on allocated MHA Assessments, make outcome decisions, complete the statutory papers and arrange conveyance etc: however be supported and supervised by a Hub AMHP during the whole assessment process. At the end of this period, you, Hub AMHP Coordinator and I will discuss and identify future levels of support you may need when undertaking MHA Assessments.

**Supervision**

For the first year of approval the Hub Coordinator will offer you AMHP supervision once monthly.

**On-going training – AMHP CPD**

To support maintenance and on-going development of the AMHP competences; it is also recommended that you attend five AMHP CPD days the first year of approval to offer you regular access to a learning environment that will enable you to question and reflect on legal knowledge and AMHP practice.

The EPUT/the LA AMHP service aims to support all newly qualified AMHPs in their initial year of approval and I hope the above plan reflect this goal. Please do not hesitate to contact me if you require any additional support.

I would like to take this opportunity to congratulate you on successfully completing the Hertfordshire AMHP programme 2015, and becoming approved to function in the role of an AMHP for EPUT /the LA.

Yours sincerely

AMHP Practice Lead

CC …