ENGAGEMENT AND SUPPORTIVE OBSERVATION RECORD FOR LEVEL 1 (GENERAL OBSERVATION)

WARD …….. **DATE** …….

This record is to be used to check HOURLY the whereabouts of every patient on the ward/unit on General Formal Observation level 1 and Zoned Observations. Each patient must be checked every hour throughout the 24 hour period including checking for signs of life. A designated staff member is to ensure this is completed. A key code is to be used as follows:

Sleeping Area = SA, Dining Area = DA, TV Lounges = TVL, Bathroom = B,
O/L= On Leave, G/L= Ground Leave, O = Outside Garden, Gy = Gym, C/ L= Compound Leave, Therapy Room or Activity Room = TR or AR, Clinic Room = CR. Enhanced to higher level of formal observation.

SAMPLE - DO NOT USE

This record is to be maintained and filed on a monthly basis. Any patient unaccounted for must be **immediately** reported to the nurse in charge.

TIME ⟶																							
Observer's Name																							
COMMUNAL AREAS CHECKED EVERY 10 MINS																							
Observers Signature																							

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Hard copies are to be retained with care plan and integrated into patient's records. THIS DOES NOT REPLACE REGULAR ENTRIES INTO PATIENT'S DAILY RECORDS