

ALL INFORMATION IS TREATED IN CONFIDENCE Staff Mediation Evaluation

To help us ensure that our mediation service continues to improve, please complete and return this sheet marked 'RESTRICTED – PERSONAL' to:

HR Business Partner at: [REDACTED]

Please note that the use of any feedback provided is non identifiable, and strictly for the purposes of identifying how the organisation might best focus on areas of concern that are highlighted through this process.

Do you want any aspect of this information to be shared with your mediator(s)? Yes/No

Your name or initials (optional):	
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1. How did you find out about the mediation service? (please tick relevant boxes)

Line Manager	HR Business Partner	Anti-Bullying Adviser	Trade Union Representative	Intranet	Other (please specify)

2. Why was mediation proposed as a possible way forward? (please tick your assessment of the issues)

<input type="checkbox"/> Performance Management	<input type="checkbox"/> Bullying	<input type="checkbox"/> Unfair treatment	<input type="checkbox"/> Personal Issue
<input type="checkbox"/> Racial Harassment	<input type="checkbox"/> Sexual Harassment	<input type="checkbox"/> Other harassment (please specify):	<input type="checkbox"/> Inappropriate personal behaviour
<input type="checkbox"/> Communication Breakdown	<input type="checkbox"/> Breakdown in relationship with peers	<input type="checkbox"/> Breakdown in relationship with manager	<input type="checkbox"/> other (please specify):

3. If mediation had not been available to you, what would you have done about the issue? (please tick)

Contacted Anti-Bullying Adviser	Contacted local Trade Union representative	Taken time off	Submitted formal Grievance	Other (please specify)

		Strongly Agree	Agree	Disagree	Strongly Disagree
4	The timescales within the process were acceptable				
5	The administrative details were managed effectively				
6	The venue was suitable				
7	The explanation of the process was effective				
8	I felt that I was listened to				
9	I felt that I was treated fairly and with respect				
10	I felt the mediator understood and empathised with my experiences				
11	The mediation process gave me enough time				
12	I felt prepared for the joint session				
13	I felt the joint meeting was conducted impartially				
14	I felt mediation helped me to say what was needed				
15	The pace of the meetings felt appropriate				
16	Mediation has helped me move forward				
17	Mediation has been useful in resolving my concerns				
18	Mediation has prevented me from pursuing a formal grievance / other complaint				
19	I would recommend mediation to others				

SAMPLE ONLY - DO NOT USE