

## Freedom of Information Request

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Reference Number: [EPUT.FOI.20.1469](#)

Date Received: [25 February 2020](#)

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### Information Requested:

1. Which postal supplier do you use to pick up your physical post?
    - a. Royal Mail (Yes/No) [YES](#)
    - b. Whistl (Yes/No) [No](#)
    - c. UKMail (Yes/No) [No](#)
    - d. Other (Please specify) [No](#)
  
  2. Do you use franking machines or PPI envelopes in your post room? If yes who is the manufacturer of your franking machines?  
[The Trust uses Pitney Bowes franking machines around the Trust.](#)
  
  3. Do you use a hybrid mail solution for some or all of your outbound post requirements?  
[No](#)
  
  4. If yes:
    - a. What procurement framework was used?  
[N/A](#)
  
    - b. When was the contract awarded?  
[N/A](#)
  
    - c. Who is the supplier?  
[N/A](#)
  
    - d. How long is the contract for?  
[N/A](#)
  
    - e. What percentage of your total outbound post is currently submitted via your hybrid mail supplier?  
[N/A](#)
  
  5. Who is responsible for digital transformation in your organisation?  
[Janette Leonard \(Director of ITT, Business Analysis & Reporting\)](#)
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### Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a

guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link <https://eput.nhs.uk>