Freedom of Information Request

Reference Number: EPUT.FOI.21.1835
Date Received: 6th January 2021

Information Requested:

We would be grateful if you could help in answering our request for information for the following questions; answering for A-F on questions 1-8:

a) Photocopiers/MFDs (Multi-Functional Devise)
b) Printers
c) Print room / reprographic
d) Desktops
e) Laptops
f) Displays

1. Q1. Please name all the IT resellers that you have contacts with and buy from.
   Please see attached spreadsheet

2. Q2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1.
   Please see attached spreadsheet

3. Q3. What year and month is the next hardware refresh due?
   Please see attached spreadsheet

4. Q4. Please name the number of devices deployed by NHS?
   Please see attached spreadsheet

5. Q5. In reply to question 4, which department/facility are those located?
   Please see attached spreadsheet

6. Q6. Please name the brand and model of the devices mentioned and the spend for each product.
   Please see attached spreadsheet

7. Q7. Details on how these were procured. i.e. By Framework i. Procurement method
   ii. If Framework, please state which one.
   Please see attached spreadsheet

8. Q8. Do you normally purchase equipment as services or as a capital?
   Please see attached spreadsheet

9. Q9. What is your annual print/copy volume and spend?
   Our spend on Multi-Functional Devices is £232,483 (Consumables and Lease costs).
   We spend c£300,000 per annum on printer cartridges and consumables and the average annual spend on new printers is £26,000
   We do not hold print volume data.
10. Q10. Who is the person(s) within your organization responsible for the MFD’s, print hardware, and supplies contract(s)? Please provide their title and their contact details.
   Richard Whiteside Head of Procurement

11. Q11. Who is responsible for purchasing end user devices such as laptops, desktops, displays and accessories? Please provide their title, and their contact details.
   Deputy Director of ITT, Business analysis & Reporting

Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT’s Publication Scheme is located on its Website at the following link https://eput.nhs.uk
Q2 Please name all the IT resellers that you have contacts with and buy from?

Ricoh, Xerox
CCS Media & Insight
N/A
Dell

Q2 What is the length of the contracts, more specifically their end date, with the named IT resellers in question?

The machines are all on separate leases so there is a separate start and end date for each photocopier. Some of these end dates have passed and the leases have been extended and others do not end until 2023.

N/A
N/A
No Contract
N/A
No Contract

Q3 What year and month is the next hardware refresh due?

N/A
N/A - Devices replaced when beyond economical repair
N/A
No Fixed date - devices replaced when they are no longer support Windows 10 or beyond and are not longer supported. Windows 10 or beyond economical repair economical repair
N/A - Devices replaced when beyond economical repair

Q4 Please name the number of devices deployed by the NHS?

145
335
N/A
2776
4762
5356

Q4 In reply to question 4, which department/facility are those located?

Trust wide
Trust wide
N/A
Trust wide
Trust wide
Trust wide

Q6 Please name the brand and model of the devices mentioned and the spend for each product?

We have 145 MFDs across the trust. There is a 50/50 split between Xerox and Ricoh devices. The price for each one is different dependent on the length of the lease, the type of device, whether the lease is primary or secondary, and the volume printed.

HP Laserjet Pro M454 - £224.59 + VAT
HP Laserjet MFP 227 - £154.16 + VAT
Brother HL-L2310D (homeworking printer) - £77.25 + VAT
Dell Optiplex £532 + VAT
Dell Latitude £786 + VAT
Dell 22" £105 + VAT

Q7 Details of how those were procured. I.e. by framework method ii. If framework, please state which one?

CCS Framework
CCS Framework
N/A
Link 2 Framework held by SBS
Link 2 Framework held by SBS
Link 2 Framework held by SBS

Q8 Do you normally purchase equipment as services or capital?

Services
Capital
Capital
Capital
Capital
Capital
Capital