

# Freedom of Information Request

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Reference Number: EPUT.FOI.18.628  
Date Received: 02.07.2018

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**\*Note to Applicant:** As of 1 April 2017, North Essex Partnership University NHS Foundation Trust (NEP) and South Essex Partnership University NHS Foundation Trust (SEPT) merged to form one new organisation known as Essex Partnership University NHS Foundation Trust (EPUT).

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## Information Requested:

### Incidents and Discipline

- Have you had a reported incident regarding staff not following your safeguarding guidance in the last three years?  
Yes
  - If so, how many?  
Not recorded.
  - How many legal actions have been taken against you due to staff not following safeguarding guidance?  
0
- Has anyone been disciplined or fired due to staff not following safeguarding guidance in the last three years?  
11 disciplined  
6 dismissed

### Training

- How often do you undertake any education or training around safeguarding guidance?  
We do face to face training every month, 2-4 sessions.

### Updating and Dissemination

- How often are safeguarding guidance standards updated?  
Every 3 years unless if there is a change in the legislation.
- When was the last complete review of your safeguarding guidance?  
The last guidance review was completed in April 2017.

### Storage and accessibility

- In what format and programme do you hold your safeguarding guidance?  
All on Insite (Trust internet page)
- In what format and programme do staff access this guidance?  
All on Insite (Trust internet page)
- Can you access safeguarding guidance on mobile devices?  
Yes as long as the staff can connect to the trust internet page.
- If so, can this guidance be accessed while offline?  
Not unless if downloaded to the device.

### Audit and Review

- Can your workforce audit their compliance to central standards regarding safeguarding guidelines and so identify any shortfalls?  
Yes
- Do you have the capability to audit delivery standards against current safeguarding guidance?  
Yes

**Quantitative measures**

- How many pages of safeguarding guidance does your organisation have?

**Safeguarding Adults**

Policy 10 pages and Procedures have 23 pages

**Safeguarding Children**

Policy 9 pages and the Procedures have 24 pages

**There are several other appendices with guidance attached to the policy and procedures.**