

Freedom of Information Request

Reference Number: [EPUT.FOI.21.1955](#)

Date Received: [16th April 2021](#)

Information Requested:

Please answer the following questions relating to the rota/rostering system(s) you currently use:

1. Name of software you currently use for medics rostering?
[Allocate HealthRoster](#)
2. Name of software you currently use for nurse rostering?
[Allocate HealthRoster](#)
3. Name of software you currently use for AHP rostering?
[Allocate HealthRoster](#)
4. Name of software you currently use as a Vendor Management System?
[The Trust does not have any specific vendor management contracts](#)
5. The date the contract for the software you currently use for medics rostering was signed?
[31/07/2020](#)
6. The date the contract for the software you currently use for nurse rostering was signed?
[28/02/2019](#)
7. The date the contract for the software you currently use for AHP rostering was signed?
[28/02/2019](#)
8. The date the contract for the software you currently use as a Vendor Management System?
[The Trust does not have any specific vendor management contracts](#)
9. The date the contract for the software you currently use for medics rostering expires?
[18/06/2023](#)
10. The date the contract for the software you currently use for nurse rostering expires?
[28/10/2021](#)
11. The date the contract for the software you currently use for AHP rostering expires?
[28/10/2021](#)

12. The date the contract for the software you currently use as a Vendor Management System?
The Trust does not have any specific vendor management contracts
13. The value of the contract for the software you currently use for medics rostering?
£80,000 - £90,000 for contract period including implementation costs
14. The value of the contract for the software you currently use for nurse rostering?
Contract encompasses all non-medical staff and includes other systems such as bank staff, e-expenses, employee online, as well as HealthRoster. The amount varies per year but the value of the year 29/20/20 to 28/10/2021 is £200,000 - £250,000
15. The value of the contract for the software you currently use for AHP rostering?
Please see response to Question 14
16. The value of the contract for the software you currently use as a Vendor Management System?
The Trust does not have any specific vendor management contracts
17. The number of medics actively e-rostered at your Trust?
Medical rostering only just starting, but 317 medical staff will be rostered
18. The number of nurses actively e-rostered at your Trust?
4050 contracted staff, 1797 bank or agency staff
19. The number of AHPs actively e-rostered at your Trust?
466
20. Name of the framework the medics e-rostering software was procured using?
Medics rostering was not separately procured but taken up from same supplier as already contracted to roster other staff
21. Name of the framework the nurse e-rostering software was procured using?
Pro5
22. Name of the framework the AHP e-rostering software was procured using?
Pro5
23. Who is the Senior Responsible Officer for e-rostering at your Trust?
The Trust considers staff names to be personal information which is exempt under Section 40 (Personal Information) of the Act.

In addition Trust policy states that personal information will only be given for those staff with public facing roles:

3.3 Public Interest Roles - those staff occupying positions of seniority with public profiles and responsibilities for major (policy) decisions and expenditure of public funds, the Trust deems these to be senior managers of Band 8 and above. These staff should expect that their details (names and contacts) are already in the public domain and will be shared under FOI. For

all other staff consent will be sought and guidance provided by the Legal Services Department.

However the Trust can confirm that the Job Title for this post is e-Rostering and e-Expenses Manager

24. Do any of your rostering systems integrate with ESR?

Yes

25. What level of attainment did you achieve for e-rostering in the 2019 survey?

No level attained in 2019 as e-Rosterer not fully deployed throughout Trust

Applied Exemption:

Section 40 (Personal information):

- (1) Any information to which a request for information relates is exempt information if it constitutes personal data of which the applicant is the data subject.
- (2) Any information to which a request for information relates is also exempt information if—
 - (a) it constitutes personal data which do not fall within subsection (1), and
 - (b) either the first or the second condition below is satisfied.
- (3) The first condition is—
 - (a) in a case where the information falls within any of paragraphs (a) to (d) of the definition of “data” in section 1(1) of the Data Protection Act 2018, that the disclosure of the information to a member of the public otherwise than under this Act would contravene—
 - (i) any of the data protection principles, or
 - (ii) section 10 of that Act (right to prevent processing likely to cause damage or distress), and
 - (b) in any other case, that the disclosure of the information to a member of the public otherwise than under this Act would contravene any of the data protection principles if the exemptions in section 33A(1) of the Data Protection Act 2018 (which relate to manual data held by public authorities) were disregarded.
- (4) The second condition is that by virtue of any provision of Part IV of the Data Protection Act 2018 the information is exempt from section 7(1)(c) of that Act (data subject’s right of access to personal data).
- (5) The duty to confirm or deny—
 - (a) does not arise in relation to information which is (or if it were held by the public authority would be) exempt information by virtue of subsection (1), and
 - (b) does not arise in relation to other information if or to the extent that either—
 - (i) the giving to a member of the public of the confirmation or denial that would have to be given to comply with section 1(1)(a) would (apart from this Act) contravene any of the data protection principles or section 10 of the Data

- Protection Act 2018 or would do so if the exemptions in section 33A(1) of that Act were disregarded, or
- (ii) by virtue of any provision of Part IV of the Data Protection Act 2018 the information is exempt from section 7(1)(a) of that Act (data subject's right to be informed whether personal data being processed).
- (6) In determining for the purposes of this section whether anything done before 24th October 2007 would contravene any of the data protection principles, the exemptions in Part III of Schedule 8 to the Data Protection Act 2018 shall be disregarded.
- (7) In this section— “the data protection principles” means the principles set out in Part I of Schedule 1 to the Data Protection Act 2018, as read subject to Part II of that Schedule and section 27(1) of that Act;
- “data subject” has the same meaning as in section 1(1) of that Act;
 - “personal data” has the same meaning as in section 1(1) of that Act
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Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link <https://eput.nhs.uk>