

Freedom of Information Request

Reference Number: [EPUT.FOI.21.2059](#)
Date Received: [15th June 2021](#)

Information Requested:

1. Please could you provide the information requested in the table for each of your main sites as identified below.

Service	Inhouse <i>(please tick)</i>	Outsource <i>(please tick)</i>	Name of Service Provider	Contract Start Date	Contract End Date	Retender Date	Annual Expenditure
Hard FM							
Cleaning							
Portering							
Patient Catering							
Staff / Visitor Catering							
Security							

[Please see attached](#)

2. Please could you also confirm the contact details including name, job title and email address for the relevant officer in the Trust (e.g. Director of Estates and Facilities) for these services?

[All of the above with the exception of Security are managed by:](#)

Name: [Fiona Benson](#)
Role: [Head of Estates and Facilities](#)
Email: Fiona.benson2@nhs.net
Service: [Hard and Soft Services](#)

Name: [Security](#)
Role: [Compliance Manager](#)
Email: Stephen.talbott@nhs.net
Service: [Compliance](#)

Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link <https://eput.nhs.uk>

	Hard FM	Cleaning	Portering	Catering	Catering	Catering	Catering	Security
Supplier Name	In-house	In-house	In-house	Brake Bros	Raynor Foods Limited	Pensworth Dairies	Tillery Valley	ICTS UK Ltd
Total Annual Spend				The Trusts annual expenditure is submitted and published in the Trust's annual accounts on Trust web page under Transparency of Transactions	£20,000 - £30,000 (November 2019 - January 2020)	The Trusts annual expenditure is submitted and published in the Trust's annual accounts on Trust web page under Transparency of Transactions		
Description of Service				Fruit and Vegetables and Ambient Food	Sandwiches, Salads and Wraps	Bread and Milk	Cook Chilled Food Service	Manned Guarding Services
Number of Sites Covered				Trust wide	Trust wide	Trust wide	Trust wide	Trust wide
Contract start date				27th November 2017	1st April 2021	1st November 2019	27th November 2017	1st March 2021
Contract end date				26th November 2020 (extended to 31st July 2021)	31st March 2023	31st October 2020 (extended to 31st July 2021)	26th November 2020 (extended to 31st July 2021)	28th February 2024
Re-tender Date				Just been retendered new contract starts 1st August 2021 for 3 years	2022	Just been retendered new contract starts 1st August 2021	Just been retendered new contract starts 1st August 2021	2023