



2. What is the total number of patients currently in each forensic mental health ward within the health trust as of Monday, August 14, 2023?

Ward	Inpatients
Forensic - Brockfield - Alpine	12
Forensic - Brockfield - Causeway	13
Forensic - Brockfield - Dune	13
Forensic - Brockfield - Fuji	11
Forensic - Brockfield - Lagoon	15
Forensic - Luton - Robin Pinto	17
Forensic - TheGlade - Wood Lea Clinic	10
Secure Services - Edward House	19
Grand Total	110

3. For each forensic mental health ward within the health trust please disclose the number of shifts in the last 12 months where clinical staffing levels fell below recommended safe levels.

Safer staffing numbers are monitored on a daily basis by the site coordinator who will redeploy staff as necessary at the start of the shift. The site coordinator has the authority to put any shift to temporary staffing office for filling at the earliest opportunity.

Further monitoring of safer staffing numbers occurs during a daily sit rep call with all managers present from both inpatient, community teams as well as the wider multi-disciplinary teams. Where gaps are identified, the actions taken will be discussed and if further staff redeployment is required from across the care unit, this will be actioned. This will be actioned to ensure that patient safety is not compromised.

Additionally, Specialist Services Care unit has its own roster administrator in post since September 2022 who monitors safer staffing numbers on a daily basis working closely with the ward managers and matrons.

	Forensic - Brockfield - Alpine	Forensic - Brockfield Aurora Ward	Forensic - Brockfield - Causeway	Forensic - Brockfield - Dune	Secure Services - Edward House	Forensic - Brockfield Forest Ward	Forensic - Brockfield - Fuji	Forensic - Brockfield - Lagoon	Forensic - Luton - Robin Pinto	Forensic - The Glade - Wood Lea Clinic
Sep-22	16	25	8	21	43	57	18	24	12	32
Oct-22	8	9	≤5	≤5	≤5	≤5	23	≤5	≤5	≤5



Nov-22	≤5	≤5	≤5	≤5	≤5	≤5	≤5	≤5	≤5	≤5
Dec-22	22	17	39	39	53	≤5	54	27	30	52
Jan-23	40	27	35	33	43	≤5	46	18	44	51
Feb-23	32	29	36	38	39	8	46	23	44	45
Mar-23	43	23	48	41	43	6	52	30	52	49
Apr-23	33	35	48	46	42	≤5	34	29	37	54
May-23	29	49	40	58	40	≤5	32	20	49	49
Jun-23	30	55	44	53	39	≤5	40	23	47	51
Jul-23	15	59	43	47	38	≤5	50	29	49	54
Aug-23	26	60	48	40	37	≤5	48	26	42	54

4. Furthermore, could you please provide me with the current guidelines or policies in place that specify the recommended safe staffing levels for clinical staff in forensic wards within the health trust?

Please see attached documents.

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#### Applied Exemption:

##### Section 40 (Personal information):

- (1) Any information to which a request for information relates is exempt information if it constitutes personal data of which the applicant is the data subject.
- (2) Any information to which a request for information relates is also exempt information if—
  - (a) it constitutes personal data which do not fall within subsection (1), and
  - (b) either the first or the second condition below is satisfied.
- (3) The first condition is—
  - (a) in a case where the information falls within any of paragraphs (a) to (d) of the definition of “data” in section 1(1) of the Data Protection Act 2018, that the disclosure of the information to a member of the public otherwise than under this Act would contravene—
    - (i) any of the data protection principles, or

- (ii) section 10 of that Act (right to prevent processing likely to cause damage or distress), and
  - (b) in any other case, that the disclosure of the information to a member of the public otherwise than under this Act would contravene any of the data protection principles if the exemptions in section 33A(1) of the Data Protection Act 2018 (which relate to manual data held by public authorities) were disregarded.
  - (4) The second condition is that by virtue of any provision of Part IV of the Data Protection Act 2018 the information is exempt from section 7(1)(c) of that Act (data subject's right of access to personal data).
  - (5) The duty to confirm or deny—
    - (a) does not arise in relation to information which is (or if it were held by the public authority would be) exempt information by virtue of subsection (1), and
    - (b) does not arise in relation to other information if or to the extent that either—
      - (i) the giving to a member of the public of the confirmation or denial that would have to be given to comply with section 1(1)(a) would (apart from this Act) contravene any of the data protection principles or section 10 of the Data Protection Act 2018 or would do so if the exemptions in section 33A(1) of that Act were disregarded, or
      - (ii) by virtue of any provision of Part IV of the Data Protection Act 2018 the information is exempt from section 7(1)(a) of that Act (data subject's right to be informed whether personal data being processed).
  - (6) In determining for the purposes of this section whether anything done before 24th October 2007 would contravene any of the data protection principles, the exemptions in Part III of Schedule 8 to the Data Protection Act 2018 shall be disregarded.
  - (7) In this section— “the data protection principles” means the principles set out in Part I of Schedule 1 to the Data Protection Act 2018, as read subject to Part II of that Schedule and section 27(1) of that Act;
    - “data subject” has the same meaning as in section 1(1) of that Act;
    - “personal data” has the same meaning as in section 1(1) of that Act.
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### Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link <https://eput.nhs.uk>