

Freedom of Information Request

Reference Number: EPUT.FOI.23.2966
Date Received: 11th of May 2023

Information Requested:

We would be grateful if you could help in answering our request for information for the following questions; answering for A-J on questions 1-8.

- a) Photocopiers/MFDs (Multi-Functional Device)
- b) Printers
- c) Print room / reprographic
- d) Desktops
- e) Laptops
- f) Displays
- g) Network
- h) Cyber security
- i) Audio Visual
- j) Infrastructure

Q1. Please name all the IT resellers that you have contacts with and buy from.

- a) Photocopiers/MFDs (Multi-Functional Device) – Ricoh, Xerox
- b) Printers – CCS
- c) Print room / reprographic – N/A
- d) Desktops - Dell
- e) Laptops - Dell
- f) Displays - Dell
- g) Network – ITGL, CAE, Cinos
- h) Cyber security – ITHealth, Chess, Bytes, Trustmarque, SoftCat
- i) Audio Visual – N/A
- j) Infrastructure - ITGL, CAE, Cinos, XMA, Trustmarque, SoftCat

Q2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1?

- a) Photocopiers/MFDs (Multi-Functional Device) | All Xerox contracts are on a 12 month rolling contract. The Ricoh devices has a range of different expiry dates up to and including 31/03/2026
- b) Printers – No contracts
- c) Print room / reprographic – N/A
- d) Desktops – No contracts
- e) Laptops – No contracts
- f) Displays – No contracts
- g) Network – No contracts, support contract provided by BT
- h) Cyber security – No contracts
- i) Audio Visual – N/A
- j) Infrastructure No contracts, support contract provided by BT

Q3. What year and month is the next hardware refresh due?

- a) Photocopiers/MFDs (Multi-Functional Device) – We do not have a blanket hardware refresh due. We deal with the need for new devices on an case-by-case basis when the contracts expire.
- b) Printers – No refresh
- c) Print room / reprographic – N/A
- d) Desktops – March 2024
- e) Laptops – March 2024
- f) Displays – No refresh
- g) Network – March 2024
- h) Cyber security – No refresh
- i) Audio Visual – N/A
- j) Infrastructure – Feb 2024

Q4. Please name the number of devices deployed by the NHS/Fire service/university/council/school?

- a) Photocopiers/MFDs (Multi-Functional Device) – 149
- b) Printers - 319
- c) Print room / reprographic – N/A
- d) Desktops - 2289
- e) Laptops - 6075
- f) Displays - 5579
- g) Network – 160 switches, 8 firewalls
- h) Cyber security – No devices, all toolsets
- i) Audio Visual – N/A
- j) Infrastructure – 34 UCS Blades, various other devices

Q5. In reply to question 4, which department/facility are those located?

- a) Photocopiers/MFDs (Multi-Functional Device) – Trust wide
- b) Printers – Trust wide
- c) Print room / reprographic- N/A
- d) Desktops – Trust wide
- e) Laptops – Trust wide
- f) Displays – Trust wide
- g) Network – Trust wide
- h) Cyber security - IT
- i) Audio Visual - N/A
- j) Infrastructure – Trust wide

Q6. Please name the brand and model of the devices mentioned and the spend for each product.

- a) Photocopiers/MFDs (Multi-Functional Device) – Various models from Ricoh and Xerox.
- b) Printers – HP, Various models
- c) Print room / reprographic – N/A
- d) Desktops – Dell Optiplex
- e) Laptops – Dell Latitude
- f) Displays – Dell, various models
- g) Network – Cisco 9300
- h) Cyber security – No devices
- i) Audio Visual – N/A
- j) Infrastructure – Cisco UCS, Dell Unity

Q7. Details on how these were procured.

i. Procurement method

a) Photocopiers/MFDs (Multi-Functional Device) – All devices are purchased on available frameworks. The most recent purchases have been undertaken on the Crown Commercial Services framework.

b) Printers – Follow trust SFI's, 3 quotes

c) Print room / reprographic – N/A

d) Desktops – Framework

e) Laptops - Framework

f) Displays - Framework

g) Network - Follow trust SFI's, 3 quotes or tender

h) Cyber security - Follow trust SFI's, 3 quotes or tender

i) Audio Visual – N/A

j) Infrastructure - Follow trust SFI's, 3 quotes or tender

ii. If Framework, please state which one.

D,e,f – CCS RM1064

Q8. Do you normally purchase equipment as services or as a capital?

a) Photocopiers/MFDs (Multi-Functional Device) We do not purchase MFD's, all of our estate is leased.

b) Printers - Revenue

c) Print room / reprographic – N/A

d) Desktops - Revenue

e) Laptops - Revenue

f) Displays - Revenue

g) Network - Capital

h) Cyber security – Capital / Revenue

i) Audio Visual – N/A

j) Infrastructure - Capital

Q9. What is your annual print/copy volume and spend?

5,540,674 copies, £85,450 (print and lease charges)

Q10. Who is the person(s) within your organization responsible for the MFD's, print hardware, and supplies contract(s)? Please provide their title and their contact details – Richard Whiteside

Q11. Who is responsible for purchasing end user devices such as laptops, desktops, networking, infrastructure, cyber security, displays and accessories? Please provide their title, and their contact details.

This responsibility lies with the Procurement Team and is not solely the responsibility of an individual.

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<https://eput.nhs.uk>