

## Freedom of Information Request

**Reference Number:** EPUT.FOI.23.2892  
**Date Received:** 23 March 2023

**Information Requested:**

1. Do you lease/rent or purchase your Multi-Functional Devices?

Lease

2. Who is your current supplier?

Ricoh and Xerox

3. What are the end dates of your current contract?

Contract End dates	Number of devices
31/11/2023	1
30/11/2023	65
31/01/2025	20
30/04/2025	2
30/06/2025	2
30/09/2025	2
31/10/2025	1
30/11/2025	1
31/12/2025	3
31/01/2026	3
31/03/2026	2
31/07/2023	1
Rolling 12 month contract	46
<b>TOTAL</b>	<b>149</b>

4. What was your approximate spend on consumables for the last 12 months?

£250,170.87 including vat on printer consumables. Consumables for the photocopiers are included in the rental costs.

5. What is the total mono print volume per annum?

2,572,418, this is for photocopiers and does not include printer usage as this is not monitored remotely. For the Trust to obtain the usage data we would need to integrate each individual printer to see whether the information is stored on the device. The Trust has 333 printers spread across over 120 locations and therefore would exceed the time and cost limit, as set out in the Act. The Trust is therefore applying Section 12 of the Act (where cost of compliance exceeds appropriate limit).

6. What is the total colour print volume per annum?

2,968,256, this is for photocopiers and does not include printer usage as this is not monitored remotely. For the Trust to obtain the usage data we would need to integrate each individual printer to see whether the information is stored on the device. The Trust has 333 printers spread across over 120 locations and therefore would exceed the time and cost

limit, as set out in the Act. The Trust is therefore applying Section 12 of the Act (where cost of compliance exceeds appropriate limit).

7. What is the up to date number of MFD's or Photocopiers within the Trust?

102 – Ricoh and 47 - Xerox

8. What is the up to date number of desktop printers within the trust?

333

9. When are you going out to tender?

No date set, awaiting update on office utilisation work before reviewing the MFD/Printer fleet

10. Will you be looking for a full managed service?

It will be an option the Trust considers

11. Will you going through the LLP government framework?

This will be reviewed when we commence the project so cannot confirm the framework that will be used at this time.

12. Do you have an onsite print room or is this outsourced?

No on-site print room and the Trust does not have an outsourced provider either.

## Applied Exemption

### Section 12 (Exemption where cost of compliance exceeds appropriate limit):

- (1) Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.
- (2) Subsection (1) does not exempt the public authority from its obligation to comply with paragraph (a) of section 1(1) unless the estimated cost of complying with that paragraph alone would exceed the appropriate limit.
- (3) In subsections (1) and (2) “the appropriate limit” means such amount as may be prescribed, and different amounts may be prescribed in relation to different cases.
- (4) The Secretary of State may by regulations provide that, in such circumstances as may be prescribed, where two or more requests for information are made to a public authority—
  - (a) By one person, or
  - (b) By different persons who appear to the public authority to be acting in concert or in pursuance of a campaign, the estimated cost of complying with any of the requests is to be taken to be the estimated total cost of complying with all of them.
- (5) The Secretary of State may by regulations make provision for the purposes of this section as to the costs to be estimated and as to the manner in which they are to be estimated

**Publication Scheme:**

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link <https://eput.nhs.uk>