

Freedom of Information Request

Reference Number: EPUT.FOI.22.2764
Date Received: 19th of December 2022

Information Requested:

1. Do you use any digital dictation software within your trust?
The Trust believes that this information is publicly available on the [Original Question: \(eput.nhs.uk\)](#) website and therefore is applying a Section 21 exemption of the Act (Information accessible to applicant by other means):
If yes:
 - i. Which provider do you use? (please provide supplier and system names)
 - ii. How many users / licences do you currently have and what is your yearly spend?
Please split spend by fixed annual licence fee vs any volume-based usage fees if possible
 - iii. How long have you been with this provider? What was the date of your most recent contract and when does this expire? Who was your previous provider?If no:
 - i. Do you use any analogue solutions (eg. Dictaphone)?
 - ii. What solutions do you use and who provides those?
 - iii. What is your approximate yearly spend on these solutions?

2. Do you use any speech recognition software within your trust?
The Trust believes that this information is publicly available on the [Original Question: \(eput.nhs.uk\)](#) website and therefore is applying a Section 21 exemption of the Act (Information accessible to applicant by other means):
 - a. If yes:
 - i. Which provider do you use? (please provide supplier and system names)
 - ii. How many users / licences do you currently have and what is your yearly spend?
 1. Please split spend by fixed annual licence fee vs any volume-based usage fees if possible
 - iii. How long have you been with this provider? What was the date of your most recent contract and when does this expire? Who was your previous provider?

3. Do you use any outsourced transcription services within your trust?
The Trust believes that this information is publicly available on the [Original Question: \(eput.nhs.uk\)](#) website and therefore is applying a Section 21 exemption of the Act (Information accessible to applicant by other means):
 - a. If yes:
 - i. Which provider do you use?
 - ii. How many users / licences do you currently have and what is your annual spend and volume usage (eg. lines per year)?

1. Please split spend by fixed annual fee vs any volume-based usage fees is possible (eg. spend on lines per year)
- iii. How long have you been with this provider? What was the date of your most recent contract and when does this expire? Who was your previous provider?
- b. If no:
 - i. Do you do transcription in-house?
 - ii. If so who does this? (ie. the clinician, admin staff, IT team etc.)

Terminology

Digital Dictation - Device or software used to record audio and share recordings digitally

Speech Recognition Software - Software used to automatically identify and translate spoken words into text. Used to complete tasks or transcribe documents

Outsourced Transcription Services - Use of a 3rd party to identify and transcribe spoken words into text

Section 21: Information accessible to applicant by other means.

(1) Information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information.

(2) For the purposes of subsection (1)—

(a) information may be reasonably accessible to the applicant even though it is accessible only on payment, and

(b) information is to be taken to be reasonably accessible to the applicant if it is information which the public authority or any other person is obliged by or under any enactment to communicate (otherwise than by making the information available for inspection) to members of the public on request, whether free of charge or on payment.

(3) For the purposes of subsection (1), information which is held by a public authority and does not fall within subsection (2)(b) is not to be regarded as reasonably accessible to the applicant merely because the information is available from the public authority itself on request, unless the information is made available in accordance with the authority's publication scheme and any payment required is specified in, or determined in accordance with, the scheme.

Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation.

EPUT's Publication Scheme is located on its Website at the following link
<https://eput.nhs.uk>