

Freedom of Information Request

Reference Number: EPUT.FOI.22.2726
Date Received: 23rd of November 2022

Information Requested:

Please include the information for each of the following periods; 2019-20; 2020-21, 2021-22:

1. The cost of producing each gender pay gap report, including a breakdown of the cost such as the number of FTE staff working on the report and any costs involved with design, printing, distribution

One off cost- Design of gender pay gap report template – 1 FTE (approx. 7.5 hours) - £160.05

Annual cost

Year: 2019 – 2020

- Compiling data and report writing – 1 FTE (approx. 7.5 hours) – £142.95
- Publishing data on Gov.uk – 1 FTE (1 hour) - £19.06
- Formatting and Publishing report on intranet and internet and creating associated internal and external communications 1 FTE (1 hour) – between £13.83 - £19.06 (depending on grade of person)
- Total – between £175.84 – £181.07

Year: 2020 – 2021

- Compiling data and report writing – 1 FTE (approx. 7.5 hours) – £160.05
- Publishing data on Gov.uk – 1 FTE (1 hour) – £21.34
- Formatting and Publishing report on intranet and internet and creating associated internal and external communications 1 FTE (1 hour) – between £14.02 - £21.34 (depending on grade of person)
- Total – Between £195.41 – £202.73

Year: 2021 – 2022

- Compiling data and report writing – 1 FTE (approx. 7.5 hours) – £168
- Publishing data on Gov.uk – 1 FTE (1 hour) - £22.40
- Formatting and Publishing report on intranet and internet and creating associated internal and external communications 1 FTE (1 hour) – between £14.92 - £22.40 (depending on grade of person)
- Total – Between £205.32 – £212.80

Above costs are based on basic salary and do not include salary on costs. The Trust does not print or distribute the report. The report is published electronically on Trust internet and intranet.

Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link

<https://eput.nhs.uk>