

## Freedom of Information Request

---

**Reference Number:** [EPUT.FOI.23.3106](#)  
**Date Received:** [23th of August 2023](#)

---

**Information Requested:**

I would like the organisation to review my freedom of information request below, that's focused around contract data for services around facilities management specifically around the services below:

1. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.  
[We don't have a specific contract for office cleaning this is completed as part of the in-house cleaning services for all our areas that includes all hospital sites and clinical areas.](#)
2. Lift service and maintenance – Service contract for lift service and maintenance.

Contract profile questionnaire for each type of contract:

- Supplier/Provider of the services: [Essex Lifts Services Ltd](#)
- Total Annual Spend – [PPM Service visits: Between £5k and £7k](#)
- A description of the services provided under this contract please includes information if other services are included under the same contract: [Periodic service visits \(3 monthly\), reactive maintenance following service visits and call outs \(breakdowns\).](#)
- The number of sites the contract covers: [15 Sites \(19 Lifts\)](#)
- [ONLY FOR LIFT CONTRACT] The Brand name of the type of lifts used by the organisation: [Moveman SKG, Kone, Whitebeards, Artico, Schindler, Genie, VM Elevator, Stannah, Alimak, Express Lifts, East Sussex lifts Otis, Skyline, BC Lifts](#)
- The start date of the contract: [01.04.2023](#)
- The end date of the contract: [31.03.2024](#)
- The duration of the contract, please include information on any extensions period: [12 months](#)
- Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address:  
[Associate Director of Estates](#)  
[In an effort to ensure that the Trust does not receive unsolicited communications and/or any potential malicious malware, the Trust does not routinely publish the names or contact details of staff other than those publicly available through our Trust website.](#)

[Any staff details disclosed will be at senior level only and should not be used for the purpose of unsolicited communications or marketing purposes \(in accordance with](#)

The Privacy and Electronic Communication Regulations, PECR) as well as ICO (Information Commissioner’s Office) guidance.

Please note that any person/s or organisation found to be in breach of PECR may be subject to criminal prosecution, non-criminal enforcement and audit. The Information Commissioner can also serve a monetary penalty notice imposing a fine of up to £500,000 which can be issued against the organisation or its directors.

3. Food – Service contract that is focused around catering services.

DESCRIPTION/Contractor	ORDER NUMBER	START DATE	END DATE	CONTRACT VALUE	ANNUAL COST
Tillery Valley Foods	ESE1387	01.08.22	31.07.23	£3,198,000.00	£1,066,000.00
Kent Dairy	ESE1400	01.08.22	31.07.23	£504,000.00	£168,000.00
Raynor	ESE1401	01.08.22	31.03.23	£666,000.00	£222,000.00
Brakes	ESE1394	01.08.22	31.07.23	£1,086,000.00	£362,000.00

4. General waste services contracts – The organisation’s primary general waste service contract.

DESCRIPTION/CONTRACTOR	ORDER NUMBER	START DATE	END DATE	CONTRACT VALUE
STERICYCLE – Waste	ESE1157	29.09.21	30.09.22	£419,350.00

5. Laundry services - where clothes and linen can be washed and ironed.  
Contract with Synergy currently being retendered, so we are unable to provide the below information.

1. Contract profile questionnaire for each type of contract: N/A
2. Supplier/Provider of the services N/A
3. Total Annual Spend – £495,000.
4. A description of the services provided under this contract please includes information if other services are included under the same contract. N/A
5. The number of sites the contract covers N/A
6. [ONLY FOR LIFT CONTRACT] The Brand name of the type of lifts used by the organisation
7. The start date of the contract N/A
8. The end date of the contract N/A
9. The duration of the contract, please include information on any extensions period. N/A
10. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.  
Associate Director of Estates  
In an effort to ensure that the Trust does not receive unsolicited communications and/or any potential malicious malware, the Trust does not routinely publish the

names or contact details of staff other than those publicly available through our Trust website.

Any staff details disclosed will be at senior level only and should not be used for the purpose of unsolicited communications or marketing purposes (in accordance with The Privacy and Electronic Communication Regulations, PECR) as well as ICO (Information Commissioner's Office) guidance.

Please note that any person/s or organisation found to be in breach of PECR may be subject to criminal prosecution, non-criminal enforcement and audit. The Information Commissioner can also serve a monetary penalty notice imposing a fine of up to £500,000 which can be issued against the organisation or its directors.

### **Publication Scheme:**

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link

<https://eput.nhs.uk>