

Freedom of Information Request

Reference Number: EPUT.FOI.23.3239
Date Received: 17th of November 2023

Information Requested:

I would be grateful if you would provide details of your current contract covering reprographics/print arrangements under the Freedom of Information Act 2000 as follows

1. Number of MFDs (Multi-functional devices) & photocopiers at Essex Partnership University NHS Foundation Trust

The Trust believes that this information is publicly available on the <https://eput.nhs.uk/media/tbxi2ne5/eput-foi-23-3008.pdf> website and therefore is applying a Section 21 exemption of the Act (Information accessible to applicant by other means):

2. Name of incumbent

[Please see response to question 1](#)

3. Start/end date of contract (if expired, WHEN do you expect to revisit the marketplace)

[Please see response to question 1](#)

4. Details of any extension options

[Please see response to question 1](#)

5. What framework / Route to market used

[Please see response to question 1](#)

6. Number of regular/desktop printers (in addition to above)

[Please see response to question 1](#)

7. Is there a support contract on above? If yes please state start/end date
We not have a service contract on desktop network printers (just warranty support).

[Please see response to question 1](#)

8. Does the Trust have a print room?

No

9. If yes, name of supplier, number of devices and start/end date of contract, also details of any extension options
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N/A

10. Total annual print/copy volumes including, if applicable your print room, for (a) mono
(b) colour

We can only capture the print volumes from our MFDs as this information is collected via remote monitoring software.

Mono prints on MFDs – 2,572,418

Colour prints on MFDs – 2,968,256

11. What Print software does the Trust run

None

12. Your total annual spend on print

Our spend on printed stationery is forecast to be £10,931.81 in this financial year. These are all stocked items.

13. Name of person at the Trust responsible for the running of MFDs and, if applicable, your print room.

In an effort to ensure that the Trust does not receive unsolicited communications and/or any potential malicious malware, the Trust does not routinely publish the names or contact details of staff other than those publicly available through our Trust website.

Any staff details disclosed will be at senior level only and should not be used for the purpose of unsolicited communications or marketing purposes (in accordance with The Privacy and Electronic Communication Regulations, PECR) as well as ICO (Information Commissioner's Office) guidance.

Please note that any person/s or organisation found to be in breach of PECR may be subject to criminal prosecution, non-criminal enforcement and audit. The Information Commissioner can also serve a monetary penalty notice imposing a fine of up to £500,000 which can be issued against the organisation or its directors

Section 21: Information accessible to applicant by other means.

(1) Information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information.

(2) For the purposes of subsection (1)—

(a) information may be reasonably accessible to the applicant even though it is accessible only on payment, and

(b) information is to be taken to be reasonably accessible to the applicant if it is information which the public authority or any other person is obliged by or under any enactment to communicate (otherwise than by making the information available for inspection) to members of the public on request, whether free of charge or on payment.

(3) For the purposes of subsection (1), information which is held by a public authority and does not fall within subsection (2)(b) is not to be regarded as reasonably accessible to the applicant merely because the information is available from the public authority itself on request, unless the information is made available in accordance with the authority's publication scheme and any payment required is specified in, or determined in accordance with, the scheme.

Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link <https://eput.nhs.uk>