

Freedom of Information Request

Reference Number: [EPUT.FOI.23.2851](#)
Date Received: [23rd of February 2023](#)

Information Requested:

I'm interested in gaining the following information regarding Trust Procurement of pre-printed stationery that is NOT produced within the Trust.

- Under which OJEU/Framework contract reference is the trust currently operating under for stock and ad-hoc printing services and what is a value of each contract?
[We are out of contract at present and have continued with the expired framework which was let by Southend Hospital NHS Trust](#)
 - What is the annual spend on printed stationery for the organisation and what % of spend is ad-hoc?
[Our spend on printed stationery is forecast to be £10,931.81 in this financial year \(2022/23\). These are all stocked items](#)
 - When was the contract awarded and for what period of time? If in an extension period, when does it end?
[The contract was awarded in 2022 and has now expired](#)
 - Who is the current contracted supplier?
[Office Team Group \(Office Depot\)](#)
 - Is stock held by a 3rd party? If yes, what value of stock is being held by the 3rd party supplier?
[Yes stock is held by a third party and would be £4,783](#)
 - Does the Trust have a Communication's Department? If so, please can you advise the contact details?
epunft.communications@nhs.net
 - For the further conversation, who is the main contact within the trust to discuss ongoing print contracts?
[Richard Whiteside](#)
richard.whiteside2@nhs.net
-

Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link
<https://eput.nhs.uk>



Essex Partnership University
NHS Foundation Trust