

CPG82 - Appendix 1

LIVED EXPERIENCE – INVOLVEMENT ACTIVITY DESCRIPTION FORM

Service Area: Trust Wide Services

Client Group: New EPUT Staff

Involvement Activity: Staff Induction

Location: Online via Microsoft Teams

Details of the activity:

Essex Partnership University NHS Foundation Trust (EPUT) recognises that the expertise and experience that patients, service users and carers bring to the development and delivery of high quality services is vital.

By sharing your experiences of health and social care services ensures that our staff understand and recognise the value of learning from lived experience.

We want to make sure that this section is as casual as possible, encouraging you to tell us a little bit about yourself and the services you've used, followed by topics such as...

“How did you feel when you first used EPUT services? How was your experience?”

“Tell us about a time when a member of staff did something that was positive or helped you.”

“Can you think of a time when a member of staff made you unhappy or upset? What could they have done better?”

“If you were talking to a new member of EPUT staff, what advice would you give them when working with people using our services?”

“What do you think is important to someone who uses our services?”

Type of involvement:

Sharing your story and experiences of using health and social care services as either a patient, carer or service user.

Expectation of the person with lived experience:

- *Share your experiences of using health and social care services*
- *Speaking with new staff as a group (possibly large numbers)*
- *Answer questions about your experiences*

Frequency of meetings to be attended and length:

For 30 minutes on a rotational basis

Skills and attributes required including any physical requirements e.g. use of stairs:

To have lived experience as an EPUT service user/carers or family member.

To be able to join an online training session via Microsoft Teams when induction is held virtually.

How often will involvement be required?

The person with lived experience will need to be available from **9am to 9.45am** via Microsoft Teams for the following dates:

Induction dates for 2021 via Microsoft Teams:

16th June 2021
8th July 2021
12th August
1st September
13th September
6th October
18th October
5th November
2nd December
13th December

2022 dates are to be confirmed.

How many people with lived experience are required for the activity?

One per induction session

Training and safeguarding requirements

Is a DBS required for this?

Yes No

Training

If there is any training requirements that are required to fulfil the involvement activity please detail them here:

No – the Patient Experience Team will meet with the Person with Lived Experience before the session to answer any questions and support.

Payment and reimbursement details

Payment

Involvement in this activity will be at a rate of £11.31per hour.

Reimbursement of Expenses

The following will be reimbursed for this activity:

Travel expenses
 Parking

- Subsistence (food)
- Telephone cost
- Stationery costs
- Equipment costs

Likely duration of activity

On-going	Time Limited	Other please specify
X		

Anticipated commencement date: 16th June 2021

Name of supervisor(s):

Jade Line, Patient Experience Manager

Jade.line2@nhs.net